Club Name: ___________________________        Date:______________________

Type of Club: (Please circle one) Community - Home School - After School - Military

4-H Club Charter Application
Applications should be completed and returned to county 4-H staff to receive updated charter status. Clubs applying for initial charter need to complete questions #1-6 only. Clubs applying for annual renewal complete questions #1-7 while clubs seeking Emerald Seal status must complete the entire form.

Please indicate application status: Initial____ Re-charter____ Re-charter w/ Emerald Seal____

1. Day and time club meets:___________________________________________________________________

2. Location of club meetings: _______________________________________________________________

3. Club Leader(s):___________________________________________________________________________

4. Club contact information:___________________________________________________________________

5. Slate of Officers: (5-8 year olds exempt)

<table>
<thead>
<tr>
<th>President</th>
<th>Vice- President</th>
</tr>
</thead>
<tbody>
<tr>
<td>Secretary</td>
<td>Treasurer*</td>
</tr>
<tr>
<td>Other*</td>
<td></td>
</tr>
</tbody>
</table>

6. Plan of work for first 6 meetings (Use attached calendar of events)

7. Charter renewal

Clubs are required to re-charter on an annual basis in order to remain a 4-H club and continue to use the 4-H logo and emblem. Once clubs have submitted and completed requirements, clubs will receive the Gold Seal on original charter.

County 4-H staff and volunteer leaders must initial the following requirements for charter renewal. List activities where appropriate.

Leader   Staff
_____ _____ The club held regular meetings
_____ _____ List of club officers are on file with the County Cooperative Extension Office. Officers have been either elected or rotated into office.
_____ _____ Enrollment forms have been updated and submitted to county Cooperative Extension Office
_____ _____ Annual financial report has been submitted to County Cooperative Extension Office (if appropriate)*
_____ _____ The club completed at least one community service project during the year. Please list the number of youth who participated, the activity, location, and date in space provided.

_____ _____ Club leader has attended a minimum of two 4-H volunteer trainings during the calendar year. Please list training, location, and date in space provided.

(Please list training location, and date in space provided.)

Developed by Kate Guerdat, MSRA, Extension Associate
Club Name: _______________________________       Date:____________________

Type of Club: (Please circle one) Community - Home School - After School - Military

Emerald Seal Requirements:
Agents and volunteer leaders must initial the following requirements for charter renewal. List activities where appropriate.

<table>
<thead>
<tr>
<th>Leader</th>
<th>Staff</th>
</tr>
</thead>
</table>
| _____  | ______| 50% of enrolled club youth have been engaged in 4-H Life Skills development opportunities such as local/district/state/national activities, project records, presentations, or 4-H camp. Please list the name of youth and the activity(s) completed in the space provided. Use a separate sheet if needed.
| _____  | ______| The 4-H Club has completed a minimum of one citizenship activity. Please list the number of participants, activity, date, and location.
| _____  | ______| Club youth have participated in an annual achievement activity.
| _____  | ______| The club completed at least two community service project during the year. Please list the number of participants, the activity, location, and date in space provided. *Please note, only the second activity needs to be listed in the space provided as the first project should be listed under renewal requirements.

For office use only
Date received:_______________
Date entered:_____________

Revised 1/2006
North Carolina State University and North Carolina A&T State University commit themselves to positive action to secure equal opportunity regardless of race, color, creed, national origin, religion, sex, age, or disability. In addition, the two Universities welcome all persons without regard to sexual orientation. North Carolina State University, North Carolina A&T State University, U.S. Department of Agriculture, and local governments cooperating.

Developed by Kate Guerdat, MSRA, Extension Associate